

Clinical & Industry case study abstract submission and acceptance guidelines

Clinical case study abstracts

Abstracts are invited from nurses working in a clinical environment about informatics projects aimed at improving the day-to-day delivery of patient care. Projects may focus on workflows, communication, decision support, patient education and safety. Projects ideally have been implemented and evaluated in a clinical setting and are potentially transferable to other sites.

Industry case study abstracts

This stream will provide delegates with practical insights into how digital health care initiatives are being used to transform the health system and improve patient outcomes from a nursing and midwifery perspective.

The aim is to provide a platform for exposure to novel concepts/design and new or emerging innovations.

Abstracts are invited which showcase the practical application of the latest digital health technologies in the health sector that may affect nurses and midwives. Submissions may explore the challenges of implementation or discuss the benefits and transformative effect these new innovations are having on existing business models and systems.

These abstracts are often case studies and represent an excellent opportunity to discuss hands-on experience covering audience questions such as: What were the business needs? What solutions and investments were required? What were the critical design considerations? What skills and experience were required? What are the outcomes to date?

The following steps are required for the submission process

1. Abstract submission

Abstract guidelines:

- + **Do not** list authors or affiliations.
- + Include a presentation title.
- + Submission to be maximum 650 words. If your abstract exceeds 650 words you will need to resubmit
- + Double check spelling and grammar. Please replace American spelling with British English spelling
- + Abstract title to be in **sentence case**, using capitals where appropriate eg "My abstract title: An exploration of sentence structure"
- + **Do not include organisation or project names anywhere in the submission**, including in the file name as this will affect the blind review process. Please use anonymous labels, for example "Organisation X" and "Project A". You will be able to include the official names in your final submission if accepted.
- + Structured abstract covering
 1. Introduction - describe problem being addressed, healthcare setting etc.
 2. Approach - describe approach including any technological solutions or health informatics principles being applied.
 3. Body - may include description of implementation, current status, findings and outcomes.
 4. Conclusions and lessons learnt.
- + **Reference notation:** You may not need to reference but if you do, the reference notation should be numbered. It should be consistent.
- + **Spelling/Grammar:** Australian usage only Macquarie Dictionary and AGPS Style Manual for Authors, Editors and Printers preferred. Do not use American spelling (e.g. organisation should be used, not organization).
- + **Abstract must be submitted as a PDF document.**

2. Submitting

- + **Submission portal:** All abstracts are submitted online via the [Submission Portal](#)
- + **New account:** If it is your first time using the portal you will need to set up a new account. the portal will guide you on setting up a new account.
- + **Contact information:** When you log in to the portal for the first time you will need to create your contact in the second tab and input your contact information.
- + You can then submit your abstract via the submission tab.
- + **Title:** Include your abstract title according to the above guidelines.
- + **Presentation Type:** Please choose the type that is most relevant to your submission.
- + **Keywords:** Please select 4-5 keywords
- + **Authors and affiliations:**
 - Step 1 - add each affiliation that the authors of the abstract belong to.
 - Step 2 - add each of the authors details remembering to include their corresponding affiliations.
 - Note: It is important to indicate which author is the presenting author.
- + **Biography:** Add a 50-word bio of the presenting author
- + **Abstract upload:** Upload your abstract, ensuring your abstract is formatted according to the guidelines above.
- + **AV requirements:** The NI session rooms will be equipped with standard conference AV set up which includes: Projector, screen, laptop (Windows7, Office16), sound system, lectern, lectern microphone, and a remote slide advancer.

3. Abstract review

All submissions will be blind reviewed by three independent reviewers. The abstracts will be scored by the below criteria:

- Originality/novelty/innovative
- Focus on health informatics practice
- Theoretical, methodological or practical grounding of the solution
- Interest to delegates; potential to stimulate interactive discussion and transferable learning
- Quality of writing/language

4. Notification

You will be notified via email if your abstract is accepted for a presentation, a poster or not accepted during the week of 7 June 2021. Authors will be notified of the acceptance along with the reviewer's comments.

If your abstract is accepted as a presentation, the next step is to resubmit:

5. Resubmission

Author to resubmit abstract according to the reviewer feedback.

- **If the committee are not satisfied with your revisions your abstract will not be accepted for the program**
- Further details of resubmission will be provided in the acceptance email.

6. Registration

Presenting author to register for the conference at the reduced speaker rate **by 21 June 2021.**

7. Approval

Resubmission is approved by the committee. If the committee are not satisfied with your revisions your abstract will not be accepted into the program.

If accepted, oral presentations will be a 15-min video presentation featured on the conference online platform. The AIDH Events Team will provide guidance on how to record your video.

Successful presenters have been allocated 15 minutes for their presentation.

For those who are selected for a poster – the posters will be displayed for the duration of the conference, however we ask you to stand near your poster during the lunch poster session to answer any questions delegates might have.

Language

The official language for NI 2021 is English. All submissions must be in English. Submissions in any other language will be rejected without review. Authors are responsible for appropriate grammar, spelling, and punctuation in their submissions. Non-native English speakers are advised to consider employing the services of a professional editor or request review and editing from colleagues.

Please understand that accepted speakers must purchase a speaker registration to be confirmed on the NI 2021 program.

Case study abstract submissions terms and conditions

By submitting an abstract you agree to the following terms and conditions:

- + Submissions must be the original work of the submitting author(s), must not have been previously published and must not be under consideration by another publication or conference.
- + All paper submissions must meet the format requirements specified by the Conference Organisers.
- + The Conference Organisers reserves the right to refuse material that does not meet requirements or is deemed inappropriate in either content or size.
- + Required documents must be submitted online. Submissions will not be accepted in hard copy format or by fax.
- + Submission acceptances will be advised in the week of **7 June 2021** and final resubmissions are due **Friday 25 June 2021**.
- + Details of the required format for final submissions will be sent to presenters with notification of submission acceptance.
- + Accepted authors must pay and register for the Conference by **Friday 21 June 2021**. Failure to register will result in the submission being withdrawn.
- + The Conference Organisers reserve the right to publish all submitted proposals via conference proceedings/conference app or other channels.
- + For all accepted presentations (excludes posters), the abstract will appear on the virtual conference platform
- + You give AIDH permission to publish a PDF of your slides on Digital Health TV. If you require modifications to your slides i.e. do not want particular slides published, it is your responsibility to email AIDH and advise of the changes you would like to make.
- + The speaker grants permission to AIDH for a live stream to be made available to media, conference attendees and AIDH members.
- + The speaker grants permission to AIDH to include the presentation (slides and recording) in their content on demand program for our virtual delegates. By granting permission, you understand you will receive no financial or other compensation for doing so, the video will become the property of AIDH in perpetuity to use only in the manner described above, the logo of the company sponsoring the event may be included at the start of the final edited version of the video, and that the AIDH logo may be watermarked over the length of the video. If you are accepted for a presentation or poster your name, job title, organisation name, photo and biography will be included in the conference app.
- + Submissions will be regarded as acceptance of these conditions.
- + **Registration:** Accepted submissions must confirm their acceptance by purchasing a speaker registration to attend the conference. Speakers receive the cheapest registration available for NI 2021.